**Pan Bedfordshire Serious and Non - Statutory Incident Notification & Rapid Review Process**

**Non-Statutory Notification: Where an agency other than the LA is aware of an incident that appears to meet the criteria for notification, they should discuss this with the relevant LA to reach an agreement to notify or not. Where an agreement cannot be reached between Safeguarding Partners then the Independent Scrutineer will be called upon to help resolve the differences. Once agreed the notification form to the right should be submitted to the relevant SCP.**

**Serious Incident - Case identified where: Abuse or Neglect Known or Suspected and Child Dies or is Seriously Harmed**

**Child Safeguarding Practice Review Panel notified of decision to carry out a Child Safeguarding Practice Review.**

This must take place within 15 days of original notification

**No**

**Yes**

**The Local Authority (LA) sends** [**Notification the Child Safeguarding Practice Review Panel**](https://childsafeguarding.education.gov.uk/) **within 5 working days of becoming aware that the incident occurred.**

**The Local Authority or other Organisation notifies the incident to the relevant Safeguarding Children Partnership (SCP) of a Serious Incident within 5 working days of becoming aware that the incident occurred using this** [**link**](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fsafeguardingbedfordshire.org.uk%2Fassets%2Fb3a83ecf%2Fpan_beds_serious_or_non_serious_notifcation_form_sept_2025.docx&wdOrigin=BROWSELINK)**.**

**Multi-Agency Information Gathering Meeting/CRG agrees that the notification and information gathered does not meet the criteria for a Local or National Child Safeguarding Practice Review then it will recommend should happen next – NFA or an audit or Learning Review etc.**

**Multi-Agency Information Gathering Meeting/CRG agrees that the notification and information gathered meets the criteria for a Local or National Child Safeguarding Practice Review then a notification will be made to the Child Safeguarding Practice Review Panel by the LA along with a Rapid Review Report.**

**The Child Safeguarding Practice Review Panel will communicate their decision to the relevant SCP within 15 working days of submission including any further information or clarification they require from the relevant SCP.**

**If the case is an NHS Serious Incident, irrespective of whether the case proceeds to a Child Safeguarding Practice Review the ICB/ Health provider will share a copy of the 30 day and 60 day report with the relevant CRG.**

**The aim of the notification/Rapid Review is to enable Safeguarding Partners to:**

* Gather the facts about the case, as far as they can be readily established at the time
* Discuss whether there is any immediate action needed to ensure children’s safety and share any learning appropriately
* Consider the potential for identifying improvements to safeguard and promote the welfare of children
* Decide what steps should be taken next, including whether or not to undertake a child safeguarding practice review.

**The relevant SCP:**

* **Notifies Partnership members of the incident**
* **Requests information and a review of records from partner organisations**
* **Arranges a Multi-Agency Information Gathering meeting if a CRG is not already arranged.**
* **Individual organisations submit their findings prior to the Multi-Agency Information Gathering Meeting/CRG.**

**A Multi-Agency Information Gathering Meeting/CRG undertakes the same steps as a Rapid Review and the following decision must be made by 3 Safeguarding Partners and Chair (to be quorate).**

**Decision made by Rapid Review Meeting where 3 Safeguarding Partners and chair must be present to be quorate.**

**Child Safeguarding Practice Review Panel notified of decision not to carry out a Child Safeguarding Practice Review.**

This must take place within 15 days of original notification

**No further action** **taken**

**Other type of learning review commissioned**

**Methodology, TOR and process agreed**

**Independent Review Author commissioned. Review Panel selected. Methodology, TOR and process agreed.**

**Information discussed at the Rapid Review Meeting or a Case Review Group (CRG) if already scheduled within the next 10 working days**

**Information request sent to partners and individual organisations to submit their findings/information to the relevant SCP within 5 working days of the request.**

**If it is an NHS Serious Incident the response will be coordinated/supported via the designated nurse - submit the Provider NHS Trust 72 hr report.**